

Active and Passive Voice

We can make a statement in two ways if we are using a transitive verb. We may use the active voice or the passive voice.

5. They have written letters appealing to the district administration for help.

.....

6. Why did you do such a thing?

.....

7. He was driving a brand-new car.

.....

8. He had finished the work by the time we reached.

.....

9. The government is spending very little money on the maintenance of roads.

.....

10. Barnaby had not forgotten the sugarcoated explosives.

.....

Answer:

1. The elephant at the zoo are fed twice a day
2. The tsunami affected are will be surveyed by the Prime Minister.
3. A special addition has been written for children.
4. The villagers are being helped in rebuilding their houses by the volunteers.
5. The letters have been written by them appealing to the district administration for help.
6. Why was such a thing done by you?
7. A brand new car was being driven by him.
8. The work had been finished by the time we reached.
9. Very little money is being spent by the government on the maintenance of roads.
10. The sugarcoated explosives had not been forgotten by Barnaby.



Question 2.

Given below is a set of instructions for a recipe. Complete the following paragraph using these instructions appropriately

1. Take six bananas
2. Crush them into pulp.
3. Boil half kg of milk.
4. Add banana pulp and sugar.
5. Stir for two minutes and then remove it from heat.

Six bananas are taken and crushed into a pulp. Half a kg of milk

- (a) and banana pulp and sugar
(b) the mixture.
(c) from the heat.

Answer:

- (a) is boiled
(b) are added to
(c) It is then removed

Question 3.

Complete the following dialogue by filling in the blanks with passive constructions.

Asha: Who stitches your clothes?

Neha: My clothes (a) in Kamla Nagar.

Asha: They are beautiful. Who buys the material for your dresses?

Neha: The material (b)

Asha: And who designs your outfits?

Neha: The outfit I am wearing today (c)

Asha: Your yellow dress has beautiful embroidery. Who did it?

Neha: Oh, It was (d)

Asha: Where did you learn to embroider?

Answer:

- (a) are stitched
(b) is bought by my mother
(c) was designed by me
(d) was embroidered by me
(e) was taught

Question 4.

Your friend's uncle has given her ₹ 20,000, but she does not have an account in the bank. Tell her how to open an account in the bank. The following instructions may be used to complete the paragraph.



Go to the nearby branch.

Contact the officer and take the form.

Complete the form with the necessary information.

Submit the form with two photographs and a proof of residence.

Go to the nearby branch of the bank chosen by you. The branch office should be contacted. A form

(a) It should be (b) The form (c) with two photographs and a proof of residence.

Answer:

(a) should be taken

(b) filled

(c) should be submitted

Question 5.

Read the following newspaper headlines. Then use the information given in the headlines to complete the sentences that follow.

(i) Kolkata Man Discovers Comet

An astronomer Mr. Dutta claims that he will be visible to the naked eye in six months.

(ii) Cyclone Leaves Thousand Dead In Gujarat

A Cyclone Which Swept Across the State at Midnight

(iii) Us Not To Sell Missiles to Pak

US President has assured India that

Answer:

(i) has discovered a comet

(ii) left thousands dead in Gujarat.

(iii) the United States will not sell missiles to Pakistan.

Question 6.

In the passage given below, one word has been omitted in each line. Edit the passage and write the omitted word along with the word that comes before and the word that comes after against the correct blank number.



	Before	Word	After
The sea covered with weeds.	(a)		
The sea called Sargosa	(b)		
Sea today. In those days, no			
name had given to it. The	(c)		
sailors' hearts filled with fear.	(d)		
The sea covered over an	(e)		
area larger than that of France. They			
wanted the ship to turned	(f)		
back homewards. Columbus that	(g)		
rebellion break out.	(h)		

Answer:

	Before	Word	After
(a)	sea	<u>was</u>	covered
(b)	sea	<u>is</u>	called
(c)	had	<u>been</u>	given
(d)	hearts	<u>were</u>	filled
(e)	sea	<u>was</u>	covered
(f)	to	<u>be</u>	turned
(g)	Columbus	<u>feared</u>	that
(h)	rebellion	<u>would</u>	break

Question 7.

Look at the news headlines below and use the information to complete the sentences.

(i) Car Thieves Gang Busted

The Police Commissioner reports that the car thieves' gang

(ii) C.M. Surveys Flood-Hit Area

The Chief Minister arrives tomorrow at Chandigarh where the flood-hit areas by him.

(iii) States to Revise Ration Cards

The Rationing Department confirms that all the ration cards by the states within two months.

Answer:

(i) has been busted

- (ii) will be surveyed
- (iii) will be revised

Question 8.

Look at the newspaper headlines below and use the information to complete the sentences.

- (i) Suspect Arrested

Delhi Police reports that the suspect in Jaipur.

- (ii) Minister to Open Hospital

The health minister will arrive at Lucknow next week. The new hospital by him.

- (iii) Indian Wins Top Chess Prize

The International Chess Tournament by an Indian.

Answer:

- (a) has been arrested
- (ii) will be opened
- (iii) has been won

Question 9.

Complete each of the following sentences in such a way that it means exactly the same as the sentences printed before it.

- (i) Our teacher taught us how to face an interview.

We were

- (ii) Do not look down upon the poor.

The poor

- (iii) Did they offer you the job?

Was the job

Answer:

- (i) taught by our teacher how to face an interview
- (ii) should not be looked down upon
- (iii) offered to you

Question 14.

Given below is a set of instructions for washing clothes. Imagine that you have completed this procedure. Complete the following paragraph reporting what you did.

- (i) Pour water in the washing machine up to the marked level.
- (ii) Add sufficient detergent powder to give a rich foam.
- (iii) Put the fine clothes first and switch on the machine.
- (iv) Switch off the machine after five minutes.



Water was poured in the washing machine up to the marked level, sufficient powder (a) to give a rich foam. The fine clothes (b) and the machine (c)

After five minutes the washing machine (d)

Answer:

- (a) was added
- (b) were put first
- (c) was switched on
- (d) was switched off

